

**The Board of Licensure Report**  
**October 2024**  
**Kyle Elliott, PLS, Executive Director**

**Firm Renewals**

All business entity (firm) permits expire on December 31, 2024. The online permit renewal system is open, and you can renew those permits online at: <https://secure.kentucky.gov/formservices/KBOELS/PERMITAPPLICATION>. The Board has already sent out an email notification about the permit renewals. We will be sending more in the coming weeks. These email notifications, and other Board correspondence, come from the Kentucky General Government Cabinet, of which the Board of Licensure is a part. Please renew your permit before the expiration date to avoid late penalties.

If you are unsure of your permit or individual license status, please check our online searchable roster for that status. The roster is updated continually and can be found on the Board's website, or here: <http://elsweb.kyboels.ky.gov/kboels-web/SearchableRoster.aspx>. If you have any questions about your license status, contact the Board offices for assistance.

**Individual License Renewals 2024**

Individual licenses expired on June 30, 2024, for those individuals whose last name begins with the letter L – Z. Any person that missed the renewal deadline may still renew their license online for up to one year from the date of their license expiration but will have to pay a late renewal penalty of 10% per month, or any part of a month they are late. The Online Renewal takes only a few minutes, and you can pay the renewal fee with a credit card or electronic check. Please read all the renewal questions carefully and answer them honestly.

Anyone who renews after September 1 of their renewal cycle year will automatically be audited for compliance with the continuing professional development regulations. Access the online renewal system at: <https://secure.kentucky.gov/formservices/KBOELS/LicenseRenewal>.

**Individual License Renewals 2025**

For those individuals whose last name begins with a letter A – K, now is the time to be completing your required continuing professional development (CPD) hours. Your reporting period is the two calendar years prior to your renewal in June of 2025, or January 1, 2023 to December 31, 2024.

**Address of Record**

All licensees are required to maintain an address of record with the Board. This is your "official address" on file with the Board where we send official mailings such as renewal notices. It is also the address we are required to provide to the public. It is available on our online searchable roster.

While the Board maintains more than one address for most individual licensees, only one is shared with the public and it is the address you list as your default mailing address. If an individual does not want their home address publicly disclosed, the Board can list a business address or post office box address as the address of record, but it still needs to be an address where the licensee receives mailings.

By statute it is the licensee's responsibility for timely renewal of their license and for notifying the Board of any address change. Please also ensure that any work or home address which are not your default mailing address are updated. Individuals can update their addresses, email address, telephone numbers and other information here:

<https://elsweb.kyboels.ky.gov/kweb/AddressChange>

### **Calendar of Events 2025**

January 31	Board of Licensure Meeting	Frankfort, KY
April 11	Board of Licensure Meeting	Frankfort, KY
July 18	Board of Licensure Meeting	Frankfort, KY
August 19 – 22	NCEES Annual Meeting	New Orleans, LA
October 17	Board of Licensure Meeting	Frankfort, KY

## **ENFORCEMENT REPORT**

For The Period

**July 1, 2024 – September 30, 2024**

**Heather L. Baldwin, PE, PLS, Director of Enforcement**

## **DISCIPLINARY ACTIONS**

### **SURINAK ENGINEERING, LLC**

Surinak Engineering, LLC, is a limited liability company organized in the state of Indiana. On July 9, 2023, the company applied for a business entity permit to practice engineering and designated a Kentucky licensed professional engineer as the engineer in responsible charge of the company. On February 1, 2024, that licensee contacted the Board and asked to be removed as responsible charge of Surinak Engineering. Upon investigation, it was discovered that the licensee was a part-time employee and not an officer or owner of the company and was thus ineligible to be designated as the responsible charge engineer of Surinak Engineering per KRS 322.060 (1)(d). The investigation further found that the company provided engineering services for a Kentucky project in January and February of 2023, prior to applying for and being issued a business entity permit to practice engineering, in violation of KRS 322.060 (1). After the company was issued a business entity permit, in August and September of 2023, it provided engineering services for an additional three Kentucky projects which were certified by another

part-time, contract employee of the company. The licensee who was designated as being in responsible charge of the company's engineering practice did not have any involvement in these three projects, in violation of KRS 322.060 (1)(a)(1). To resolve the investigation, the company, through its president Todd J. Surinak, agreed to: (1) receive a Letter of Reprimand; (2) pay a fine of \$3,000 within 30 days; (3) maintain a current and valid business entity permit for any period of time in which the company is providing engineering services in Kentucky; and (4) inform the Board in writing within 15 calendar days of any change in status of the professional engineer designated as being in responsible charge of the company's engineering work in Kentucky. The Board of Licensure approved this Consent Decree on October 18, 2024.

## **NON-DISCIPLINARY ACTIONS**

### **Cases Closed with a Written Admonishment – 15**

PE – admonishments for CPD violations – 13 (2 late renewal audits 2023, 11 audits for invalid exemption claim 2024)

PE – aiding and abetting a firm in the unpermitted practice of engineering – 1

PE – certifying work not under direct supervisory control – 1

### **Cases Closed with an Educational Letter – 5**

PE licensed in another state using PE designation in Kentucky – 5

### **Case Closed with No Action – 3**

PE – no response to 2021 random audit – locked account

PE – no response to 2021 late renewal audit – locked account

PE – Potential reciprocal action – no violation